

Executive Committee Meeting Minutes  
01/26/15 at 5:00 pm

Members Present: Representatives Tilton, Comtois, Vadney, Gallagher, Hurt and Sylvia.

Absent: Rep. Flanders.

Chair Vadney called the meeting to order at 5:05 pm.

**Approval of minutes:** Rep. Vadney will take motions/votes from members who were on the Delegation at the time these meeting minutes were taken: M/Tilton, S/Vadney to approve the 10/27/14 EC minutes. Unanimous. **Motion passes.** M/Tilton, S/Vadney to approve the 11/17/14 EC minutes. Unanimous. **Motion passes.** M/Tilton, S/Comtois to approve the 12/01/14 EC minutes. Unanimous. **Motion passes.**

**TAN (Tax Anticipation Note):** Treasurer Michael Muzzey and Finance Director Glen Waring were present. Treasurer, Michael Muzzey explained that he is seeking approval of the Executive Committee to borrow up to \$10 million in anticipation of taxes. The Commissioners have authorized this and now he is seeking the Executive Committees approval. He explained the process/history and reviewed the data provided. Discussion ensued around how many times the towns/city is billed per year, when the TAN payment is paid back and when the tax apportionment is set State of NH. The TAN is always put out to bid. The bidder with the lowest interest is usually awarded the TAN. M/Tilton, S/Hurt to approve the request of the treasurer to borrow up to \$10 million in anticipation of taxes as presented. Unanimous. **Motion passes.**

**Approval of minutes:** Chair Vadney apologized as he overlooked one set of minutes for approval from 01/12/15 EC meeting. One small change requested by Rep. Tilton under elections. M/Tilton, S/Hurt to make the change and approve the 01/12/15 EC minutes. Unanimous. **Motion passes.**

**Transfer requests:** Transfer #2014-51 for \$5,200. Commissioner Burchell said this request stems a few years back when then county commissioners sued Barbara Luther, then Register of Deeds for not complying with the county auditor's recommendation. She sought her own legal representation in the matter. He reported that the Commissioners refused to pay her legal bill. The Delegation approved/appropriated the money to do so. Commissioner Burchell feels that Ms. Luther should be paid. Rep. Tilton pointed out that Ms. Luther was sued in her capacity as Register of Deeds, that this has been a long time coming, and supports paying her this money. M/Tilton, S/Comtois to authorize/approve the \$5,200 transfer. Unanimous. **Motion passes.**

Transfer #2014-53 – M/Comtois, S/Tilton to approve. Rep. Hurt asked why there was no dollar amount attached. No transfer is required as there is enough money appropriated in the budget to pay. Comtois and Tilton withdrew their motion. M/Tilton for resolution of the minutes, to support the Commissioners choice to pay. S/Hurt. Unanimous. **Motion passes.**


Transfer #2014-55 for \$11,291. Rep. Vadney asked Commissioner Burchell to explain. Comm. Burchell first stated that Commissioner DeVoy regrets he was not able to be here due to

important family events. Comm Burchell said that this money is needed to cover medicine for inmates at the jail. M/Gallagher, S/Hurt to approve. Unanimous. **Motion passes.**

Transfer #2014-56 for \$6,530 for gas and heating fuel. These are the final charges for 2014. There will be nothing else that Facilities Manger Dustin Muzzey is aware of. M/Hurt, S/Gallagher to be approved as submitted. Unanimous. **Motion passes.** Rep. Vadney asked if there was an energy audit done in the last few years. Mr. Muzzey reported on various programs that the County has undertaken to obtain efficiencies from lighting, to water to HVAC etc.

**Adjourn:** M/Hurt, S/Sylvia to adjourn at 5:47 pm. Unanimous. **Motion passes.**

Respectfully submitted,



Brian Gallagher  
Clerk, Executive Committee